

GLADWIN COUNTY BOARD OF ROAD COMMISSIONERS

MEETING MINUTES OF December 8, 2021

The regular meeting of the Gladwin County Board of Road Commissioners was held on Wednesday, December 8, 2021 at 9:30 a.m.

The Pledge of Allegiance was recited.

Meeting was called to order by the Commissioner Greaves. Present were Commissioners Cameron, Greaves, Dave Pettersch, Manager and Acting Secretary, Jody Grant. Commissioner Hinman was absent. A list of the others attending the meeting is attached to these minutes at the road commission office.

The minutes from the November 24, 2021 regular meeting were presented for approval. Motion was made by Commissioner Cameron and seconded by Commissioner Greaves to approve the minutes as presented. Motion Carried.

Payment voucher 21-25 was presented for approval for payroll in the amount of \$98,574.74, bills payable in the amount of \$160,216.45. Motion was made by Commissioner Cameron and seconded by Commissioner Greaves. Motion Carried.

Larry Grell, Billings Township Road Committee member discussed a drainage issue on Lakeview Drive at Park Drive. He also mentioned putting down some gravel and having a turnaround in that area.

A motion was made by Commissioner Cameron and seconded by Commissioner Greaves to amend the 2021 budget as of 12/8/21 per the attachment at the end of these minutes. Motion Carried.

A motion was made by Commissioner Cameron and seconded by Commissioner Greaves to set the board dates for 2021 as follows: January 5, January 19, February 2, February 16, March 2, March 16, March 30, April 13, April 27, May 11, May 25, June 8, June 22, July 6, July 20, August 3, August 17, August 31, September 14, September 28, October 12, October 26, November 9, November 23, December 7 & December 21. Motion Carried.

Motion was made by Commissioner Greaves and seconded by Commissioner Cameron to approve Christmas Turkeys annually for all employees beginning December 2021. Motion Carried.

Motion was made by Commissioner Cameron and seconded by Commissioner Greaves to open the public hearing for the 2022 proposed budget. Motion Carried.

A public hearing was held at 10:05 a.m. for the 2022 proposed budget.

BUDGET - Summary							
Line #	Summary		Propose 2020	Amend 12.31.20	Propose 2021	Amend 12.8.21	Propose 2022
1	Taxes (Millage)	0403	1,664,610	1,848,500	1,664,610	1,719,500	1,700,000
2	Permits	0450	33,000	42,800	35,000	60,000	40,000
3	Federal Grants	0510	270,000	233,000	-	-	-
4	FEMA Section 19	0510-0530	-	-	-	25,468	1,704,218
5	State Grants (MTF, Forest Funds)	0546-0549	5,711,896	5,475,931	5,818,100	7,004,204	6,866,190
6	Local Contributions (Townships)	0580 0583 074	2,070,245	1,604,931	1,600,028	1,591,042	1,953,125
7	Charges for Services (MDOT)	0627	865,000	1,058,209	755,000	959,722	755,000
8	Interest	0664	5,000	33,000	5,000	5,000	5,000
9	Salvage Sales	0671-0643	12,000	15,000	12,000	31,000	15,000
10	(Equipment Disposal)	0693	103,000	68,500	33,000	164,792	35,000
11	Reimbursements	0676	-	27,500	-	20,774	-
12	Bonds	0695		4,215,000			
13	Rebates					45,479	-
14	Total Revenue & Other Sources		10,734,751	14,622,371	9,922,738	11,626,981	13,073,533

EXPENDITURES:							
ACCOUNT DESCRIPTION:							
15	Primary Heavy Maintenance	459	575,000	556,604	1,300,000	530,262	945,000
16	Primary Maintenance	467	3,119,725	3,868,590	3,252,225	2,946,266	2,755,225
17	Local Heavy Maintenance	489	1,231,000	1,358,490	1,150,000	1,156,500	2,381,250
18	Local Maintenance	497	3,271,250	3,895,750	2,277,750	2,443,750	3,182,750
19	Equipment Expense (Net)	510+511+512-0669	(511,570)	(462,328)	(519,000)	(498,084)	(474,654)
20	Distributive Expense	513+514	2,541,431	-	2,696,230	2,501,450	2,739,126
21	Administrative Expense (Net)	515+0629+0691	189,410	441,718	207,880	168,991	215,650
22	State Maintenance	517	845,000	934,600	735,000	735,000	735,000
23	State Non-Maintenance	518	20,000	80,000	20,000	224,722	20,000
24	Other- Cities		-	-	-	814	-
25	Capital Outlay (Net)	900-0690	2,612,000	3,970,624	(8,000)	246,972	343,600
26	Debt Service - Principal	991	168,514	256,514	502,785	1,502,483	252,000
27	Debt Service - Interest	995	19,345	41,220	122,121	105,741	111,269
28	Wetland Banks	970-987					
29	Drain Assessment		16,189	5,624	-	-	-
30	Total Expenditures		14,097,294	14,947,406	11,736,991	12,064,867	13,206,216
31	Net Revenue:						
32	Budgeted Net Revenue (-Expenditures)		-3,362,543	-325,035	-1,814,253	-437,886	-132,683
33	Accumulated available unappropriated Fund Balance from Prior years						
34	Projected Fund Balance at the End of budget year		1,740,051	4,777,559	2,963,306	2,525,420	2,392,737

A motion was made by Commissioner Cameron and seconded by Commissioner Greaves to close the public hearing for the 2022 proposed budget and go into regular session. Motion Carried.

A motion was made by Commissioner Cameron and seconded Commissioner Greaves to approve the proposed budget for 2022 as listed above. Motion Carried. Ayes: Greaves, Cameron Nays: None Absent: Hinman

Dave Pettersch mentioned the CRA Highway Conference will be coming up in March and would register the commissioners if they would like to attend.

Jeff Courneya gave the foreman's report.

Jeff Brushaber gave an update on the new equipment and wash bay.

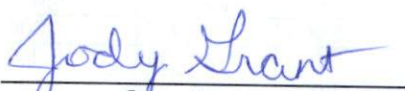
Dave Pettersch discussed the employee reviews for the administration team.

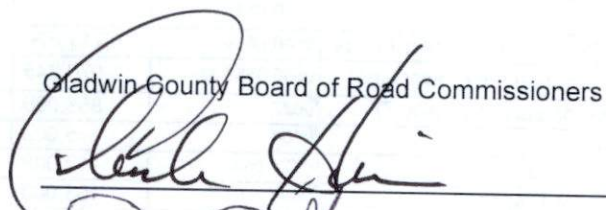
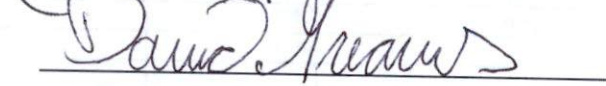

Engineers Conference is February 8-10. Dave Pettersch and Jim Wyniemko are registered.

Dave Pettersch would like to give safety coats or safety sweatshirts to the crew for the Safety Day along with the safety awards at the end of the year safety award lunch on December 22, 2021.

Dave Pettersch gave the manager's report.

A motion was made by Commissioner Cameron and seconded by Commissioner Greaves to adjourn at 10:55 a.m. Motion Carried.


Secretary

Gladwin County Board of Road Commissioners




BUDGET - Summary

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4	FEMA Section 19	0510-0530	-	-	-	-	25,468
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20	Distributive Expense	513+514	2,541,431	2,576,399	-	2,696,230	2,501,450
21	Administrative Expense (Net)	515+0629+0691	189,410	167,637	441,718	207,880	168,991
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23	State Non-Maintenance	518	20,000	80,000	80,000	20,000	224,722
24	Other- Cities		-	-	-	-	814
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33	Accumulated available unappropriated Fund Balance from Prior years						
34	Projected Fund Balance at the End of budget year		1,740,051	2,913,673	4,777,559	2,963,306	2,525,420