

GLADWIN COUNTY BOARD OF ROAD COMMISSIONERS

MEETING MINUTES OF

DECEMBER 16, 2015

The regular meeting of the Gladwin County Board of Road Commissioners was held on Wednesday, December 16, 2015 at 9:30 A.M. Meeting was called to order by the Vice-Chairman, Doyle Donn. Present were Commissioners Donn, and Brabon, also Dave Pettersch, Manager and Dayna L. Bittner, Clerk-Secretary. Keith Edick was absent. A list of others attending the meeting is attached to these minutes at the road commission office.

The Pledge of Allegiance was recited.

The minutes from the December 2, 2015 regular meeting were presented for approval. Motion was made by Commissioner Brabon to approve the minutes as presented. Motion was seconded by Commissioner Donn and carried.

Payment voucher 15-43 was presented for approval of payroll in the amount of \$55,901.83 and bills payable in the amount of \$112,170.63. Motion was made by Commissioner Brabon and seconded by Commissioner Donn to approve the payment vouchers. Motion carried.

Larry Grell, Billings Township Supervisor mentioned that the holes are patched on Jones Rd. and that the Martin Rd. ditching looks nice. He also talked about the holes in the Estey Rd. Bridge. Dave Pettersch explained that it is due for an underwater inspection this year.

Tom Olson, Hay Township Supervisor, made a request for guardrail on Hay Rd. North of Highwood Rd.

Craig Mills, Sage Township resident, asked about the tree work on Chappel Dam Rd. He also commented on the rutting on Wagarville Road during the rain and asked if wedging would help. Discussion took place.

Discussion took place in regards to the availability of state funds for a salt shed.

Motion was made by Commissioner Brabon and seconded by Commissioner Donn to go into the public hearing for the proposed 2016 budget. Motion carried. The 2016 proposed budget was discussed including proposed projects and capital purchases and presented as follows:

BUDGET YEAR - 2016

<u>REVENUE:</u>	<u>BUDGET YEAR OF 2016</u>
TAXES	1,701,000
LICENSES AND PERMITS	20,000
FEDERAL GRANTS	1,680,731
STATE GRANTS	3,796,920
CONTRIBUTIONS FROM LOCAL UNITS	1,180,500
CHARGES FOR SERVICES	636,084
INTEREST	11,000
EQUIPMENT DISPOSAL	20,000
LEASE PROCEEDS	0
<u>TOTAL REVENUE</u>	<u>9,046,235</u>

EXPENDITURES:

PRIMARY HEAVY MAINTENANCE	2,288,500
PRIMARY MAINTENANCE	1,578,900
LOCAL HEAVY MAINTENANCE	1,505,000
LOCAL MAINTENANCE	2,221,600
EQUIPMENT EXPENSE (NET)	-399,520
DISTRIBUTIVE EXPENSE	1,819,132
ADMINISTRATIVE EXPENSE	297,100
STATE MAINTENANCE	611,084
STATE NON-MAINTENANCE	10,000
CAPITAL OUTLAY (NET)	45,000
DEBT SERVICE PRINCIPAL	236,597
DEBT SERVICE INTEREST	44,844
<u>TOTAL EXPENDITURES:</u>	<u>10,258,237</u>

Net Revenue		-1,212,002
Prior Year's Projected Fund Balance	2,696,504	
Projected Surplus at end of Budget Year		<u>1,484,502</u>

Motion was made by Commissioner Brabon and seconded by Commissioner Donn to return the regular meeting. Motion carried.

Motion was made by Commissioner Brabon and seconded by Commissioner Donn, that the 2016 Gladwin County Road Fund General Appropriations Act be approved as described above. For the purpose of administrating the General Appropriations Act in accordance with the Provision of Public Act 621 of 1978, as amended, the following provisions are included:

1. Dave Pettersch, Manager is designated Chief Administrative Officer, and Dayna L. Bittner, Clerk-Secretary, is designated as Fiscal Officer.
2. The chief administrative officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular board meeting.
3. The expenditure amounts approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line items in the same proportion as the allocation of actual Distributive Expense at the year end.

Motion was approved by the following roll call vote:

Yeas: Brabon and Donn Nays: None Absent: Edick

David Greaves, Superintendent, provided an update on maintenance.

Motion was made by Commissioner Brabon and seconded by Commissioner Donn to award the design-engineering proposal for Wildwood Road to Survey Solutions for \$16,125. Motion carried.

The 2016 Legislative Breakfast Series was discussed. It was decided to reserve three seats.

Motion was made by Commissioner Brabon and seconded by Commissioner Donn to accept to the offer from Michigan Chloride Sales to extend the 2015 bid price for calcium chloride brine into 2016. Motion carried.

Motion was made by Commissioner Brabon and seconded by Commissioner Donn to accept to the offer made on December 3, 2015 from Michigan Pavement Markings to extend the 2015 bid price for pavement markings into 2016. Motion carried.

Discussion took place in regards to the possible federal aid buyout.

Dave Pettersch provided an update on the workers compensation claim for Doug Ritchie. He explained his duties and that Doug has worked hard at cleaning up map files and is doing well.

James Wynnemko, Highway Engineer, provided the engineers report.

Motion was made by Commissioner Brabon and seconded by Commissioner Donn to adjourn the meeting at 12:18 pm. Motion carried.

GLADWIN COUNTY BOARD OF ROAD COMMISSIONERS


Secretary



