

GLADWIN COUNTY BOARD OF ROAD COMMISSIONERS

MEETING MINUTES OF

FEBRUARY 10, 2016

The regular meeting of the Gladwin County Board of Road Commissioners was held on Wednesday, February 10, 2016 at 9:30 A.M.

The Pledge of Allegiance was recited.

Meeting was called to order by the Vice Chairman, Ron Brabon. Present were Commissioners Brabon and Donn, also Dave Pettersch, Manager and Dayna L. Bittner, Clerk-Secretary. Commissioner Edick was absent. A list of others attending the meeting is attached to these minutes at the road commission office.

The minutes from the January 27, 2016 regular meeting were presented for approval. Motion was made by Commissioner Donn to approve the minutes as presented. Motion was seconded by Commissioner Brabon and carried.

Payment voucher 16-04 was presented for approval of payroll in the amount of \$60,201.91 and bills payable in the amount of \$136,227.73. Motion was made by Commissioner Donn and seconded by Commissioner Brabon to approve the payment voucher. Motion carried.

Discussion took place in regards to a new salt shed. Dave Pettersch explained that the road commission's contribution would be 35%. We are currently waiting for a contract from MDOT.

Dave Pettersch explained the issue with the road commission committee's and the Right to Work law.

New specifications for the ditch enclosure permit were discussed. Motion was made by Commissioner Brabon and seconded by Commissioner Donn to approve the new specifications, raise the permit fee to \$100, and require drawings by a professional engineer or have the work performed by a pre-qualified contractor. Motion carried. A revision to Policy No. 19 for the Permit Fee Schedule will be presented at the next board meeting.

Motion was made by Commissioner Brabon and seconded by Commissioner Donn to approve the 2016 Safety Incentive Program explained by Dave Pettersch. Motion carried.

Dave Pettersch presented a proposal for a security system. Discussion took place.

Bids for used 84" vibratory roller were opened and read aloud as follows: Midland Engine \$64,500 Michigan Cat \$103,950, AIS \$99,700. Motion was made by Commissioner Brabon and seconded by Commissioner Donn to accept the low bid from Midland Engine. Motion carried.

Bids for truck equipment were opened and read aloud as follows: Truck & Trailer Specialties \$102,785 front plow \$5,705; Knapheide Equipment \$111,158 front plow \$7,443; Heights Machinery \$109,544 front plow included.

Motion was made by Commissioner Brabon and seconded by Commissioner Donn to renew the contract with Highway Maintenance Systems Ltd., LLC. for crack seal material at \$.72 per pound including the crack seal machine. Motion carried.

Commissioner Brabon moved for the adoption of the following resolution:  
That the Gladwin County Road Commission is authorizing Chemical Bank to add Heather L. Cameron, Payroll Clerk as an authorized signer for the Gladwin County Road Commission's checking account. The Gladwin County Road Commission is authorizing Chemical Bank to continue to accept the signatures of Doyle Donn, Board Member, Dave Pettersch, Manager, and Dayna L. Bittner, Clerk-Secretary for Bills Payable and Payroll checks. Two signatures will be required. This will continue to allow Dayna L. Bittner to have access to Chemical Bank's eBanking system for the Gladwin County Road Commission's checking account. The motion was seconded by Commissioner Donn. Motion carried.

Discussion took place in regards to the Bard Road at Kerswill Road safety project. It was bid in the letting of February 5, 2016. The low bidder was Mid-State Earthworks for \$391,482.94. It is scheduled to be open to traffic by July 4, 2016.

Dave Pettersch explained a trenching and excavation safety training available at Great Lakes Safety Training Center in Midland on April 18, 2016. The Commissioners agreed to have employees attend.

Summer hours will begin May 9, 2016 and continue through September 22, 2016.

The 2<sup>nd</sup> annual pig roast will be held on June 23, 2016.

The East Central Council agreed to write-in Terry Palmer of Midland County for the CRA Board election.

Discussion took place in regards to parking on Brushaber Road for ice fishing.

Jim Wyniemko, County Highway Engineer, provided the engineers report.

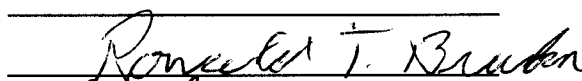

A motion was made by Commissioner Brabon and seconded by Commissioner Donn that Chairman, Ronald Brabon and Commissioner, Doyle Donn be authorized to sign contract #15-5576, Job #127382A with Michigan Department of Transportation for intersection reconstruction work at the Kerswill Road and Bard Road intersection; including hot mix asphalt paving work, machine grading, drainage improvements, guardrail, and pavement marking work; and all together with necessary related work. The motion carried by the following roll call vote. Yeas: Donn and Brabon Nays: None Absent: Edick

Motion was made by Commissioner Brabon and seconded by Commissioner Donn to accept the following proposals: construction engineering services for McNamara Bridge \$63,868 and Knox Road \$26,364 to Prein & Newhoff; F-97 \$22,050 and Bard/Kerswill Intersection \$59,925 to Surveying Solutions; bridge inspections to OHM for \$9,430. Motion carried.

Motion was made by Commissioner Donn to adjourn the meeting at 12:00 pm.

GLADWIN COUNTY BOARD OF ROAD COMMISSIONERS

  
Secretary

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