

GLADWIN COUNTY BOARD OF ROAD COMMISSIONERS

MEETING MINUTES OF

December 28, 2016

The regular meeting of the Gladwin County Board of Road Commissioners was held on Wednesday, December 28, 2016 at 9:30 a.m.

Meeting was called to order by the Chairman, Keith Edick. Present were Commissioners Edick, Donn and Brabon, also Dave Pettersch, Manager and Heather Cameron, Clerk. A list of others attending the meeting is attached to these minutes at the road commission office.

The Pledge of Allegiance was recited.

The minutes from the December 14, 2016 meeting were presented for approval. Motion was made by Commissioner Brabon and seconded by Commissioner Donn. Motion Carried.

Payment voucher 16-37 was presented for approval of payroll in the amount of \$69,129.49 and bills payable in the amount of \$42,172.55. Motion was made by Commissioner Brabon and seconded by Commissioner Donn to approve the payment voucher. Motion Carried.

Larry Grell, Billings Township Supervisor mentioned a curve sign on Middle Road needed replaced.

Butman Township residents, Mr. and Mrs. Lester Laming were here to discuss GCRC's winter maintenance procedures.

Motion was made by Commissioner Brabon and seconded by Commissioner Donn to go into the public hearing for the proposed 2017 budget. Motion Carried. The 2017 proposed budget was discussed including proposed projects and capital purchases and presented as follows:

**Budget Year 2017**

**Revenue**

Taxes	\$1,728,213
Licenses & Permits	30,000
Federal Grants	84,000
State Grants	4,160,007
Contributions from Local Units	1,804,443
Charges for Services	646,000
Interest	5,000
Equipment Disposal	160,000

**Total Revenue & Other Sources** **\$8,617,663**

**Expenditures**

Primary Heavy Maintenance	\$1,589,500
Primary Maintenance	1,854,300
Local Heavy Maintenance	400,000
Local Maintenance	2,672,100
Equipment Expense (net)	-661,020
Distributive Expense	2,237,600
Administrative Expense	291,443
State Maintenance	617,000
State Non-Maintenance	20,000
Capital Outlay (Net)	-193,500
Debt Service – Principal	180,802
Debt Service – Interest	23,486

**Total Expenditures:** **\$9,031,711**

Net Revenue -414,048

Prior Year's Projected Fund Balance \$1,871,695

**Projected Fund Balance at End of Budget Year** **\$1,457,647**

Motion was made by Commissioner Brabon and seconded by Commissioner Donn to return to the regular meeting. Motion carried.

Motion was made by Commissioner Brabon and seconded by Commissioner Donn, that the 2017 Gladwin County Road Fund General Appropriations Act be approved as described above. For the purpose of administrating the General Appropriations Act in accordance with the Provision of Public Act 621 of 1978, as amended, the following provisions are included:

1. Dave Pettersch, Manager is designated Chief Administrative Officer, and Heather Cameron, Clerk-Secretary is designated as Fiscal Officer.
2. The Chief administrative officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at the next regular board meeting.
3. The expenditure amounts approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line items in the same proportion as the allocation of actual Distributive Expense at the year end.

Motion was approved by the following roll call vote:

Yeas: Brabon, Donn, Edick Nays: None

Cash balances and Gas & Weight receipts were provided and reviewed.

LTAP Road Safety Course will be March 21, 2017

Motion was made to purchase two tanks from Michigan Chloride for a total of \$20.

Motion made by Commissioner Brabon and seconded by Commissioner Donn. Motion Carried.

CRASIF's Mutual Conversion Project was discussed.

Consumers Energy's Downed Power Line Class will be held on January 20, 2017 at 9:30 am.

2017 Legislative Breakfast Series dates were presented and three seats will be reserved.

Eaton Road & Wildwood Road's soil boring results were discussed.

Adding HMA Testing from SMAC Testing, Inc. for our 2017 GCRC Paving Program was discussed.

Engineers report was given by Dave Pettersch.

Jeff Brushaber, Garage Foreman, applied for a Consumers Energy Business Energy Efficiency Program Rebate after upgrading some of the lighting to LED's. We received a \$1,083 rebate check due to this application.

Motion made by Commissioner Brabon and Seconded by Commissioner Donn to approve the following 2017 Board Meeting Dates: January 11, 2017, January 25, 2017, February 8, 2017, February 22, 2017, March 8, 2017, March 22, 2017, April 5, 2017, April 19, 2017, May 3, 2017, May 17, 2017, May 31, 2017, June 14, 2017, June 28, 2017, July 12, 2017, July 26, 2017, August 9, 2017, August 23, 2017, September 6, 2017, September 20, 2017, October 4, 2017, October 18, 2017, November 1, 2017, November 22, 2017, November 29, 2017, December 13, 2017, December 27, 2017.

Motion was made by Commissioner Brabon and seconded by Commissioner Edick to adjourn at 11:06 a.m.

  
Secretary

Gladwin County Board of Road Commissioners  
  
  
