

GLADWIN COUNTY BOARD OF ROAD COMMISSIONERS

MEETING MINUTES OF December 26, 2018

The regular meeting of the Gladwin County Board of Road Commissioners was held on Wednesday, December 26, 2018 at 9:30 a.m.

The Pledge of Allegiance was recited.

Meeting was called to order by the Chairman, Doyle Donn. Present were Commissioners Cameron, Brabon and Donn, Manager, Dave Pettersch and Clerk, Heather Cameron. A list of the others attending the meeting is attached to these minutes at the road commission office.

The minutes from the December 12, 2018 regular meeting were presented for approval. Motion was made by Commissioner Brabon and seconded by Commissioner Cameron to approve the minutes as presented. Motion Carried

Payment voucher 18-26 was presented for approval for payroll in the amount of \$59,228.45 and bills payable in the amount of \$74,159.89. Motion was made by Commissioner Brabon and seconded by Commissioner Cameron. Motion carried.

Motion was made by Commissioner Brabon and seconded by Commissioner Cameron to not contest the encroachment on Laurel Drive and reserves the right for removal at any time. Motion Carried.

Chris Meissner, Sage Township resident asked about the drainage work on Wagarville Road and thanked us for doing a great job keeping the roads safe.

Larry Grell, Billings Township Road Committee member gave an update on Billings Township.

A motion was made by Commissioner Brabon and seconded by Commissioner Cameron to set wages for new hires at \$4.00 less than light equipment operator for the first three months, then \$2.00 less than light equipment operator until the 6 month probation period is over. Motion Carried

Motion was made by Commissioner Brabon and seconded by Commissioner Cameron go into the public hearing for the proposed 2019 budget. Motion carried

A public hearing for the proposed 2019 budget was held. Discussion was held and presented as follows:

BUDGET 2019

Line #	<u>SUMMARY</u>	<u>YEAR</u> <u>2019</u>
1	Taxes (Millage)	1,728,213
2	Permits	30,000
3	Federal Grants	-
4	FEMA Section 19	-
5	State Grants (MTF, Forest Funds)	5,436,118
6	Local Contributions (Townships)	1,871,025
7	Charges for Services (MDOT)	637,000
8	Interest	5,000
9	Salvage Sales	8,000
10	(Equipment Disposal)	-
11	Lease Proceeds	-
12	Total Revenue & Other Sources	<u>9,715,356</u>

EXPENDITURES:

ACCOUNT DESCRIPTION:

13	Primary Heavy Maintenance	545,000
14	Primary Maintenance	2,645,325
15	Local Heavy Maintenance	1,158,450
16	Local Maintenance	2,844,050
17	Equipment Expense (Net)	(527,520)
18	Distributive Expense	2,480,013
19	Administrative Expense (Net)	170,300
20	State Maintenance	617,700
21	State Non-Maintenance	20,000
22	Other- Cities	
23	<i>Capital Outlay (Net)</i>	2,025,000
24	Debt Service - Principal	168,494
25	Debt Service - Interest	22,836
26	Drain Assessment	20,000
27	Total Expenditures	<u>12,189,648</u>

28 Net Revenue:

29 Budgeted Net Revenue (-Expenditures) -2,474,292

30 Accumulated available unappropriated
Fund Balance from Prior years

31 **Projected Fund Balance at the** **1,884,160**
End of budget year

A motion was made by Commissioner Brabon and Commissioner Cameron to return to the regular meeting Motion carried.

Motion was made by Commissioner Cameron and seconded by Commissioner Brabon, that the 2019 Gladwin County Road Fund General Appropriations Act be approved as described as attached. For the purpose of administrating the General Appropriations Act in accordance with the Provision of Public Act 621 of 1978, as amended, the following provisions are included:

Dave Pettersch, Manager is designated Chief Administrative Officer, and Heather Cameron, Clerk-Secretary, is designated as Fiscal Officer.

The chief administrative officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular board meeting.

The expenditure amounts approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line items in the same proportion as the allocation of actual Distributive Expense at the year end.

Motion was approved by following roll call vote:

Yeas: Brabon, Cameron, Donn

Nays: None

Motion was made by Commissioner Brabon and seconded by Commissioner Cameron to transfer up to 50% of the Motor Vehicle Highway funds from Primary to Local or Local to Primary as permissible under Public Act 51. Motion carried.

A motion was made by Commissioner Cameron and seconded by Commissioner Brabon to amend the 2018 budget as of 12/31/18 as per the attached schedule.

A motion was made by Commissioner Brabon and seconded by Commissioner Cameron to approve the following 2019 Board Meeting Dates: January 9 & 23, February 6 & 20, March 6 & 20, April 3 & 17, May 1, 15 & 29, June 12 & 26, July 10 & 24, August 7 & 21, September 4 & 18, October 2, 16 & 30, November 13 & 27, December 18. Motion Carried

A motion was made by Commissioner Brabon and seconded by Commissioner Cameron to sign the Rehabilitation of three bridges contract. Motion carried by the following roll call vote:
Yeas: Brabon, Cameron, Donn Nays: None

"A motion was made by Commissioner Brabon and seconded by Commissioner Cameron that Chairman, Doyle Donn and Vice-Chairman, Steve Cameron be authorized to sign contract #18-5518, Job #133004CON with the Michigan Department of Transportation to the Rehabilitation work for the structure #2924, which carries Howard Road over the north branch of the Tobacco River, Sections 27, 28, 33 & 34, T18N, R02W, Grout Township, Gladwin County, Michigan; rehabilitation work for the structure #2927, which carries McCulloch Road over the north branch of Tobacco River, Sections 31 & 6, T17N & T18N, R02W & T17N, Beaverton Township, Gladwin County, Michigan; including hot mix asphalt surfacing of wearing surface, hot mix asphalt cold milling and resurfacing of approaches, and maintenance of traffic work; and all together with necessary related work.

Motion carried by the following roll call vote."

Yeas: Brabon, Cameron & Donn Nays: none

Dave Pettersch gave an update on the new building financing.

Dave Pettersch gave a manager's report.

Motion was made by Commissioner Brabon and seconded by Commissioner Cameron to adjourn at 11:10 a.m. Motion Carried.

Gladwin County Board of Road Commissioners


Secretary



