

GLADWIN COUNTY BOARD OF ROAD COMMISSIONERS

MEETING MINUTES OF

DECEMBER 4, 2013

The regular meeting of the Gladwin County Board of Road Commissioners was held on Wednesday, December 4, 2013 at 9:30 A.M. Meeting was called to order by the Chairman, Doyle Donn. Present were Commissioners Donn, Edick, and Miller, also Pamela J. Weaver, Consultant and Dayna L. Bittner, Clerk-Secretary. A list of others attending the meeting is attached to these minutes at the road commission office.

The minutes from the November 20, 2013 regular meeting were presented for approval. Motion was made by Commissioner Edick to approve the minutes as presented. Motion was seconded by Commissioner Miller and carried.

Payment voucher 13-38 was presented for approval of payroll in the amount of \$68,073.60 and bills payable in the amount of \$84,073.28. Motion was made by Commissioner Edick and seconded by Commissioner Miller to approve the payment voucher. Motion carried.

Gary VanWambeke, from the Secord Township Road Committee commented that the Center Ave. & Ash, Grove and Maple Streets & Recreation Drive construction project looks great. He also mentioned that the intersection of Youngs Road and Center Avenue needs surveying for an upcoming project.

Craig Mills, Sage Township resident, requested a board meeting schedule for 2014. That schedule will be approved at the next meeting on December 18, 2013.

Bill Shearer, Grout Township Supervisor, requested that during the McNamara Road Bridge Replacement, the road should not be closed any longer than necessary due to local business needs.

Larry Grell, Billings Township Supervisor, mentioned the weight limits on the bridge by the sewer plant. Discussion took place.

Motion was made by Commissioner Edick and seconded by Commissioner Miller to pay Harvey Mast \$517 for repairs to buggy damaged on November 22, 2013. Motion carried.

Motion was made by Commissioner Edick and seconded by Commissioner Miller to go into the public hearing for the proposed 2014 budget. Motion carried. The 2014 proposed budget was discussed including proposed projects and capital purchases and was presented as follows:

BUDGET YEAR – 2014

<u>REVENUE:</u>	<u>BUDGET YEAR OF 2014</u>
TAXES	1,707,051
LICENSES AND PERMITS	14,000
FEDERAL GRANTS	1,598,600
STATE GRANTS	3,613,622
CONTRIBUTIONS FROM LOCAL UNITS	1,310,133
CHARGES FOR SERVICES	631,084
INTEREST	11,000
EQUIPMENT DISPOSAL	50,000
LEASE PROCEEDS	115,000
<u>TOTAL REVENUE</u>	<u>9,050,490</u>

EXPENDITURES:

ACCOUNT DESCRIPTION:

PRIMARY HEAVY MAINTENANCE	3,281,400
PRIMARY MAINTENANCE	901,370
LOCAL HEAVY MAINTENANCE	1,821,800
LOCAL MAINTENANCE	1,813,166
EQUIPMENT EXPENSE (NET)	-402,270
DISTRIBUTIVE EXPENSE	1,649,000
ADMINISTRATIVE EXPENSE	302,900
STATE MAINTENANCE	611,084
STATE NON-MAINTENANCE	10,000
CAPITAL OUTLAY (NET)	28,200
DEBT SERVICE PRINCIPAL	189,349
DEBT SERVICE INTEREST	34,364
DRAIN ASSESSMENT	5,000

TOTAL EXPENDITURES: **10,245,363**

Net Revenue -1,194,873

Prior Year's Projected Fund Balance 2,229,104

Projected Surplus at end of Budget Year **1,034,231**

Motion was made by Commissioner Edick and seconded by Commissioner Miller to return the regular meeting. Motion carried.

Motion was made by Commissioner Edick and seconded by Commissioner Miller, that the 2014 Gladwin County Road Fund General Appropriations Act be approved as described above. For the purpose of administrating the General Appropriations Act in accordance with the Provision of Public Act 621 of 1978, as amended, the following provisions are included:

1. Pamela Weaver, Consultant is designated Chief Administrative Officer, and Dayna L. Bittner, Clerk-Secretary, is designated as Fiscal Officer.
2. The chief administrative officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular board meeting.
3. The expenditure amounts approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line items in the same proportion as the allocation of actual Distributive Expense at the year end.

Motion was approved by the following roll call vote:

Yeas: Edick, Donn, and Miller

Nays: None

Discussion took place regarding the ORV ordinance.

Motion was made by Commissioner Edick and seconded by Commissioner Miller to make offer to settle grievance no. 2 and no. 3 for 24 hours and 8 hours of work respectively. Motion carried.

Motion was made by Commissioner Edick and seconded by Commissioner Miller to adjourn the meeting at 11:57 am. Motion carried.

GLADWIN COUNTY BOARD OF ROAD COMMISSIONERS

Cayna Bittner
Secretary

Wayne Dow
Keith Edick
Larry Miller