

GLADWIN COUNTY BOARD OF ROAD COMMISSIONERS

MEETING MINUTES OF December 6, 2023

The regular meeting of the Gladwin County Board of Road Commissioners was held on Wednesday, December 6, 2023, at 9:30 a.m.

The Pledge of Allegiance was recited.

The meeting was called to order by Commissioner Greaves. Present were Commissioners Greaves, Cameron, Hinman, Manager Dave Pettersch, and Secretary, Heather Cameron. A list of the others attending the meeting is attached to these minutes at the road commission office.

The minutes from the November 22, 2023, regular meeting was presented for approval. Motion was made by Commissioner Cameron and seconded by Commissioner Hinman to approve the minutes as presented. Motion Carried.

Payment voucher 23-25 was presented for approval for payroll in the amount of \$79,121.37, \$14,195.96 & \$35,291.81 and bills payable in the amount of \$146,193.12. The motion was made by Commissioner Cameron and seconded by Commissioner Hinman. Motion Carried.

Public Comment was made by Karon Hoffman, Clement Township Supervisor, Dan Gonzales, Butman Township Supervisor, Craig Mills, Sage Township, Larry Grell, Billings Township and Ken Douglas, Secord Township Road Committee member.

Cash balances were received from the GCRC Clerk and the County Treasurer were reviewed.

The Amended 2023 budget was presented by Dave Pettersch and Heather Cameron. A motion was made by Commissioner Cameron and seconded by Commissioner Hinman to approve the amended budget as shown in these minutes. Motion Carried

BUDGET - Summary

Line #	<u>Summary</u>		<u>Propose 2022</u>	<u>Amend Nov 22</u>	<u>Amend 12.31.22</u>	<u>Propose 2023</u>	<u>Amend 12.6.23</u>
1	Taxes (Millage)	0403	1,700,000	1,759,526	1,927,280	1,750,000	1,863,747
2	Permits	0450	40,000	52,000	60,400	50,000	60,000
3	Federal Grants	0510	-	291,035	478,798	-	-
4	FEMA Section 19/FWHA	0510-0530	1,704,218	953,685	953,685	750,000	260,498
5	State Grants (MTF, Forest Funds)	0546-0549	6,866,190	7,072,084	6,785,934	6,778,580	6,335,037
6	Local Contributions (Townships)	0580 0583 074	1,953,125	1,751,250	1,869,103	2,285,650	2,543,371
7	Charges for Services (MDOT)	0627	755,000	855,535	983,710	755,000	996,204
8	Interest	0664	5,000	5,000	9,300	5,000	65,000
9	Salvage Sales & Auction	0671-0643	15,000	15,000	14,200	15,000	11,500
10	(Equipment Disposal) Retirements	0693	35,000	185,350	185,349	-	-
11	Reimbursements	0676	-	44,026	44,026	-	19,754
13	Trade In Allowance		-	46,000	46,000	35,000	45,000
14	Total Revenue & Other Sources		13,073,533	13,030,491	13,357,785	12,424,230	12,200,111

EXPENDITURES:

ACCOUNT DESCRIPTION:

15	Primary Heavy Maintenance	459	945,000	945,000	1,005,000	1,030,000	318,000
16	Primary Maintenance	467	2,755,225	2,596,259	3,232,300	4,163,259	3,618,048
17	Local Heavy Maintenance	489	2,381,250	2,200,000	2,675,700	1,012,500	1,101,311

18	Local Maintenance	497	3,182,750	3,221,326	4,542,225	3,600,136	3,884,820
19	Equipment Expense (Net)	510+511+512-0669	(474,654)	(230,781)	414,061	(192,604)	(346,701)
20	Distributive Expense	513+514	2,739,126	3,653,704	-	2,974,582	2,879,847
21	Administrative Expense (Net)	515+0629+0691	215,650	191,822	585,623	210,651	200,941
22	State Maintenance	517	735,000	735,000	827,700	735,000	866,000
23	State Non-Maintenance	518	20,000	120,535	150,535	20,000	-
24	Other- Entities	521	-	95,952	95,952	3,000	211,599
25	Capital Outlay (Net)	900-0690	343,600	454,350	193,650	292,000	278,000
26	Debt Service - Principal	991	252,000	452,708	452,708	225,000	225,000
27	Debt Service - Interest	995	111,269	106,950	106,950	97,648	97,938
30	Total Expenditures		13,206,216	14,542,825	14,282,404	14,171,172	13,334,803
32	Budgeted Net Revenue (-Expenditures)		-132,683	-1,512,334	-924,619	-1,746,942	-1,134,692
34	Projected Fund Balance at the		5,819,803	4,307,469	5,027,867	3,280,925	3,893,175

A motion was made by Commissioner Cameron and seconded by Commissioner Hinman to go into a public hearing for the proposed 2024 budget.

The Proposed 2024 budget was presented by Dave Pettersch and Heather Cameron.

BUDGET - Summary

Line #	Summary		Propose 2022	Amend 12.31.22	Propose 2023	Amend 12.6.23	Propose 2024
1	Taxes (Millage)	0403	1,700,000	1,927,280	1,750,000	1,863,747	2,000,000
2	Permits	0450	40,000	60,400	50,000	60,000	55,000
3	Federal Grants	0510	-	478,798	-	-	439,554
4	FEMA Section 19/FWHA	0510-0530	1,704,218	953,685	750,000	260,498	-
5	State Grants (MTF, Forest Funds)	0546-0549	6,866,190	6,785,934	6,778,580	6,335,037	7,012,935
6	Local Contributions (Townships)	0580 0583 074	1,953,125	1,869,103	2,285,650	2,543,371	2,345,000
7	Charges for Services (MDOT)	0627	755,000	983,710	755,000	996,204	866,000
8	Interest	0664	5,000	9,300	5,000	65,000	50,000
9	Salvage Sales & Auction	0671-0643	15,000	14,200	15,000	11,500	11,500
10	(Equipment Disposal) Retirements	0693	35,000	185,349	-	-	-
11	Reimbursements	0676	-	44,026	-	19,754	-
13	Trade In Allowance		-	46,000	35,000	45,000	45,000
14	Total Revenue & Other Sources		13,073,533	13,357,785	12,424,230	12,200,111	12,824,989

EXPENDITURES:

ACCOUNT DESCRIPTION:

15	Primary Heavy Maintenance	459	945,000	1,005,000	1,030,000	318,000	2,155,000
16	Primary Maintenance	467	2,755,225	3,232,300	4,163,259	3,618,048	2,822,200
17	Local Heavy Maintenance	489	2,381,250	2,675,700	1,012,500	1,101,311	1,275,000
18	Local Maintenance	497	3,182,750	4,542,225	3,600,136	3,884,820	3,329,100
19	Equipment Expense (Net)	510+511+512-0669	(474,654)	414,061	(192,604)	(346,701)	(185,004)
20	Distributive Expense	513+514	2,739,126	-	2,974,582	2,879,847	2,977,125

21	Administrative Expense (Net)	515+0629+0691	215,650	585,623	210,651	200,941	228,902
22	State Maintenance	517	735,000	827,700	735,000	866,000	866,000
23	State Non-Maintenance	518	20,000	150,535	20,000	-	-
24	Other- Entities	521	-	95,952	3,000	211,599	-
25	Capital Outlay (Net)	900-0690	343,600	193,650	292,000	278,000	91,000
26	Debt Service - Principal	991	252,000	452,708	225,000	225,000	238,000
27	Debt Service - Interest	995	111,269	106,950	97,648	97,938	92,952
30	Total Expenditures		13,206,216	14,282,404	14,171,172	13,334,803	13,890,275
	Budgeted Net Revenue (-Expenditures)		-132,683	-924,619	-1,746,942	-1,134,692	-1,065,286
	Projected Fund Balance at the End of budget year		5,819,803	5,027,867	3,280,925	3,893,175	2,827,889

A motion was made by Commissioner Cameron and seconded by Commissioner Hinman to approve the proposed 2024 budget as shown in these minutes. Motion carried.

A motion was made by Commissioner Hinman and seconded by Commissioner Cameron to return to our regular meeting. Motion Carried

Fahrner Asphalt Sealers, LLC offered to renew their 2023 overband crack seal pricing into 2024. A motion was made by Commissioner Cameron and seconded by Commissioner Hinman to approve the 2023 pricing into 2024 from Fahrner Asphalt Sealers, LLC. Motion Carried

A motion was made by Commissioner Cameron and seconded by Commissioner Hinman to approve the purchase of a turkey for each employee for the 2023 holiday. Motion Carried.

A motion was made by Commissioner Cameron and seconded by Commissioner Hinman to approve the safety award gift cards from 2023 with a Christmas dinner after the next board meeting. Motion carried.

A motion was made by Commissioner Cameron and seconded by Commissioner Hinman to approve the 2024 Board Meeting Dates as follows:

January 3, 2024	February 28, 2024	May 8, 2024	July 3, 2024	August 28, 2024	October 23, 2024
January 17, 2024	March 13, 2024	May 22, 2024	July 17, 2024	September 11, 2024	November 6, 2024
January 31, 2024	April 10, 2024	June 5, 2024	July 31, 2024	September 25, 2024	November 20, 2024
February 14, 2024	April 24, 2024	June 19, 2024	August 14, 2024	October 9, 2024	December 4, 2024
					December 18, 2024

Motion Carried.

Jeff Courneya gave the foreman's report.

Jim Wyniemko gave the engineer's report.

Dave Pettersch gave the manager's report.

A motion was made by Commissioner Cameron and seconded by Commissioner Hinman to adjourn at 11:06 a.m. Motion Carried.

Gladwin County Board of Road Commissioners


Secretary



